

## **Instructions on how to complete the Affidavit in Support of Landlord's Application**

**Note: This is a two step process; you must also complete and file a Notice of Application under the *Residential Tenancies Act* or the *Mobile Home Sites Tenancies Act*.**

1. Complete the Affidavit in Support of Landlord's Application. Ensure you have completed the same section numbers that you selected on the Notice of Application. For example – if you completed numbers 1, 2 & 3 on the Notice of Application you must complete numbers 1, 2 & 3 on the Affidavit.
2. Print the following number of copies of this Affidavit:
  - i. four (4) copies if you have named one tenant
  - ii. add two (2) additional copies for each additional tenant
3. Your Affidavit requires exhibits to be attached. You will require the same number of copies of the exhibits as set out in number 2. Refer to the instructions on the Notice of Application for further information.
4. This affidavit must be sworn/affirmed before a Commissioner for Oaths. A Commissioner is available at the court office at no charge.
5. The completed documents are now ready for filing at the court location nearest to where the premises are located.

Alberta Court of Justice  
(Civil)

Action No.

and

**Affidavit in Support of Landlord's Application  
under the Residential Tenancies Act or  
Mobile Home Sites Tenancies Act**

I, \_\_\_\_\_,  
of \_\_\_\_\_, Alberta,  
make oath and say/solemnly affirm:

I am the (agent of the) Landlord.

Attached as Exhibit "A" is a copy of the tenancy agreement **or** there is no written tenancy agreement.

**1. Arrears of Rent**

Rent in the sum of \$ \_\_\_\_\_ is in arrears for the period \_\_\_\_\_ to \_\_\_\_\_.

Attached as Exhibit " \_\_\_\_\_ " is a statement truly setting out **all** charges and **all** payments or other credits under the tenancy agreement since the tenancy agreement went into default.

**2. Damages for breach(es) of the tenancy agreement**

Details of the breach(es) are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The amount of the claim for damages is \$ \_\_\_\_\_.

**3. Compensation from overholding tenant**

The effective date of termination/expiration was: \_\_\_\_\_.

Attached as Exhibit " \_\_\_\_\_ " is a copy of the Notice of Termination of Tenancy served by

at \_\_\_\_\_ on \_\_\_\_\_  
time

The reasons for the tenant's failure to vacate are (if known): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The nature of the use and occupation is (if known): \_\_\_\_\_.

The rent payable under the tenancy agreement was: \$ \_\_\_\_\_ per month.

The amount of compensation claimed is: \$ \_\_\_\_\_ per day.

**4. Recovery of possession of the premises from overholding tenant**

The date of termination/expiration was: \_\_\_\_\_.

Attached as Exhibit " \_\_\_\_\_ " is a copy of the Notice of Termination of Tenancy served by

at \_\_\_\_\_ on \_\_\_\_\_  
time

The requested possession date is: \_\_\_\_\_.

**5. Termination of the tenancy for substantial breach**

Details of the breach(es) are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The termination date requested is: \_\_\_\_\_.

Sworn/Affirmed before me

on \_\_\_\_\_  
at \_\_\_\_\_, Alberta.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Commissioner for Oaths for Alberta

\_\_\_\_\_  
Print Name and Expiry

Cross off and initial all non-applicable sections

Complete the same section numbers you have completed on the Notice of Application