

The information collected on this form is required for the processing of your appeal by the Public Lands Appeal Board. This information is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP), which provides that personal information may be collected if it relates directly to and is necessary for the processing of your appeal. If you have concerns with your information being part of the public record or if you have questions about the collection of this information, you may write to or call the Appeals Coordinator at 780-427-6207.

Please be aware that the information you provide on this form will be considered a public record in accordance with section 166(1)(a)(iii) of the *Public Lands Administration Regulation*.

**THIS REQUIRES IMMEDIATE ACTION!**

Use this form ONLY if you wish to appeal a Stop Order or the Removal of something by an officer from a particular site under the authority of section 69(2)(f)(iii) of the *Public Lands Act*. Use the Notice of Appeal form for a General or Complex Appeal for any other *Public Lands Act* appeal.

Stop Orders and Removals must be appealed immediately. You have **only 3 hours** from when you became aware or should have become aware of the Stop Order or Removal to have your appeal received by the Appeals Coordinator.

If you have any questions about this appeal, you can call the office of the Appeals Coordinator at 780-427-6207 but **do not wait for an answer past the 3 hour deadline for filing the appeal**. The appeals deadline is short and late appeals must be rejected unless rejecting the notice of appeal is against the public interest.

**Part A - Appellant Information**

1. Appellant Name(s)		
2. Company / Organization Name (if applicable)		
3. Mailing Address		
4. Telephone Number	5. Fax Number	6. Email Address (if applicable)
<input type="checkbox"/> I consent to the contact information I provide on this form being used to conduct a follow up survey designed to measure satisfaction with the appeals process.		

**Part B - Agent Information (if applicable)**

7. Name of Agent		
8. Name of Agent's Organization		
9. Mailing Address		
10. Telephone Number	11. Fax Number	12. Email Address (if applicable)

**Part C - Agent Authorization (if applicable)**

**I / We hereby authorize the above mentioned agent to act on my / our behalf on matters pertaining to this/these appeal(s).**

\_\_\_\_\_  
Date (yyyy-mm-dd)

\_\_\_\_\_  
Signature of Appellant(s)

\_\_\_\_\_  
Date (yyyy-mm-dd)

\_\_\_\_\_  
Signature of Appellant(s)

## Part D - Appeal Details

13. The decision being objected to is a:

Stop Order under Section 59.2 of the *Public Lands Act*       Removal under Section 69(2)(f)(iii) of the *Public Lands Act*

**If you are appealing a Stop Order AND a Removal, please complete and submit 2 separate forms.**

14. I became aware of the Stop Order or Removal on:    Date (yyyy-mm-dd) \_\_\_\_\_    Time (24 hour clock) \_\_\_\_\_ :

15. The location of the land the Stop Order was applied to or where the Removal was from is:

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16. The name of the Officer or Director who made the decision is:

**\*\*This name should be on the letter/notice of decision** \_\_\_\_\_

I do not know

## Grounds for Appeal

17. The Director or Officer who made the decision (check all that apply):

- erred in the determination of a material fact on the face of the record,  
 erred in law,  
 exceeded the Director's or Officer's jurisdiction or legal authority, or  
 did not comply with a regional plan approved under the *Alberta Land Stewardship Act*.

18.     I am / we are the person(s) that the decision was given to     I am / we are directly and adversely affected by the decision

## Part E - Signatures

19. Appellant Name(s)

20. Job Title of Appellant (if representing a company / organization)

\_\_\_\_\_  
Date (yyyy-mm-dd)

\_\_\_\_\_  
Signature of Appellant(s)

\_\_\_\_\_  
Date (yyyy-mm-dd)

\_\_\_\_\_  
Signature of Representative(s)

## Part F - Attachments (Optional)

21. Number of pages of attachments to this form: \_\_\_\_\_

*Please do not count the pages of this form. You can attach any document you feel will help the Board with your appeal.*

### Submit Completed and Signed Form:

#### By Mail:

Appeals Coordinator  
Public Lands Appeal Board  
3rd Floor, Peace Hills Trust Tower  
10011 - 109 Street  
Edmonton AB T5J 3S8

#### Or By Fax:

780-427-4693

#### Or By Email:

[PLAB@gov.ab.ca](mailto:PLAB@gov.ab.ca)

#### Or By Telephone:

780-427-6207

You will be asked to provide the information required by this form verbally.

## FOR BOARD USE ONLY

RCVD	A/NA	File Number Assigned	Ltr Date
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